



Club Rules - 2016/17

PREFACE

Sheffield Ice Hockey Academy, herein after known as SIHA formerly SJHC has been established to:

- Promote, govern and improve organised senior and junior ice hockey in Sheffield and the surrounding areas.
- Foster among its members, parents, supporters, and teams a community and sportsmanlike spirit.
- Maintain and increase the interest of the game of ice hockey.
- Exercise general care, supervision and direction over the development and the playing interests of the team and players.

The club's guiding principles are that the interests of the players come first, and that the club exists to provide support and a framework to both players and coaches.

The SIHA comprises of a senior NIHL section, and a junior section. The rules apply to all sections of the club.

Failure to note and abide by the rules contained herein could result in a player, parent, guardian, or club official, being brought before the SIHA discipline and complaints committee, and ultimately being asked to leave the club. In extreme circumstances the disciplinary committee reserve the right to terminate the membership of any player/parent without notice.

ACCEPTANCE & REGISTRATION

The SIHA committee have the right to refuse entry and registration to join the club. Having been accepted by the club for registration as a player, the player and their parent or guardian will be asked to sign a registration form, along with player and parent code of conducts and a video/photo consent form. A photocopy of the player's birth certificate, contact details and all necessary payments (i.e. registration fee, insurance) plus the setting up of a standing order for monthly training fees is required. A passport photograph of the player may be required for club ID purposes. The registration form will be forwarded to the English Ice Hockey Association (EIHA), so that the player may be registered with the club. By registering as a club member and signing the player's contract, the player, parents and guardians accept and agree to abide by the club rules and its associated guidelines and procedures.

The SIHA registration secretary will handle communications and correspondence with the EIHA for registrations at junior level, and the NIHL managers will deal with registrations at senior level.

If a player is transferring from another club they will have to ensure that their previous club will release them on Fixtures Live. (A transfer fee may be applicable).

If a player is a foreign national they must also complete an international clearance form. The appropriate registration fees are required at registration at each season start and each player will have to be re-registered. A photocopy of the birth certificate is only required where the player is new to the sport, not each year. A new registration form will need to be completed if important information such as a home address has changed since the last registration.

Until all forms have been completed/signed, and the appropriate membership and insurance fees paid, the player will not be allowed to train or take part in any games.

The EIHA registration document is the property of the EIHA, is held by the club and is the responsibility of the team manager. If a player requires their licence number for any reason they should apply to the secretary via their team manager.

If a player wishes to leave the club, they should advise their team manager, who will check with the treasurer and registrations secretary. A player will not be released from the club unless all fees are paid up to the time of release. A player may not play for any other club until their new club have confirmed their release and acceptance on Fixtures Live.

If a player has been asked to play for another club in a game or tournament, the secretary of the other club must apply to the secretary of SIHA and also obtain permission from the EIHA. All of this must be in writing.

Players must obtain permission from the club to train at another ice hockey club. If a player trains without permission, they will be disciplined and may ultimately be asked to leave the club.

Players will be required to wear complete protective equipment, as laid down by the rules of the club and in accordance with EIHA guidelines, at all times when participating in training or games. No player will be allowed either onto the ice or the players' bench area without complete protective equipment.

The minimum equipment required by the club is as follows:

- Helmet (black) plus correctly fitted face guard
- Neck guard
- Box or pelvic protector as appropriate
- Shoulder pads/body armour
- Leg guards
- Hockey skates
- Shorts (black)
- Stick
- Hockey gloves
- Elbow pads
- Water/drinks bottle

Where appropriate kit must be approved by the respective body. Typically this includes the helmet (i.e. CSA and HECC), face guard and shorts. Please ask your gear supplier for advice on approved equipment.

SIHA have set colours for player kits. This will be black shorts and black helmet. Please bear this in mind when purchasing new equipment. Club training shirts are being rolled out across the academy and should be worn for training if provided. The choice of training socks is at the discretion of the player.

TEAM WEAR

Being seen as one academy is important to us. On game days club uniform should be worn. For home games players should wear a white shirt and the club tie, with black trousers and shoes. For away games, players should wear, as a minimum, a club royal blue polo shirt and black jogging bottoms. A royal blue club hoodie may also be worn. Other items are available for purchase, via the committee.

Starting with the 2016/17 season, players (or parents of) will be required to purchase their own game shirts and socks. There may be a transition period where academy supplied shirts are used for one set of games and player owned for another (e.g. home vs away).

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All orders for team wear must be purchased through our official supplier for the season. Managers will take orders from parents then pass the orders and monies onto the committee. No-one outside the committee is authorised to place orders on behalf of the academy and only official team wear is to be worn on game days.

Teams who wish to purchase specific 'tournament' or 'finals' hoodies must ask permission from the management committee. Club colours must be adhered to.

If any 'unofficial' team wear is worn at a home or away fixture it will be considered as a deliberate non-compliance to the academy rules and its policies. This also applies to a parent or guardian if they wear any unofficial team wear displaying the club logo, then the player of the parents or guardian will not be allowed to play.

USE OF THE ACADEMY LOGO

We are one academy. Unauthorised use of the academy logo will result in disciplinary action. Anyone wishing to use the academy logo must submit a request to the management committee.

TRIALS

Trials are held annually. Every player who wishes to play for the academy must pay a trial fee in addition to their membership fee. The figure for trials is set annually.

All potential junior players attend two trials and are notified at the end of the second trial if they have been successful in gaining a place on the team.

The NIHL team will hold two trials, but reserve the right to 'cut' players at the end of the first trial if they believe that player has not reached the standard required to play at NIHL level.

CHARGING AND REMISSIONS POLICY

Sheffield Ice Hockey Academy is reliant upon an annual membership fee paid by its members to fund the operation of the academy.

For the 2016/17 season, the annual junior membership fee is set at £650.00 per annum. This amount shall be paid by an initial monthly cheque payment when registering, followed by 9 standing order payments dated July to March. Alternatively, the monies can be paid in full at the start of the season, payable on registration night.

The membership fee covers the running costs of the club. These costs include: ice time for training for the season, equipment costs – pucks, bibs, boards, socks, shirts, some team wear etc. Programme costs – covers, printing, photocopying, publicity materials, and website. Coaching, managers and off-ice officials training and registration costs, head coach expenses, trophies, man of the match awards, presentation night venue hire, programmes, first aid materials, insurance. (This list is not exhaustive).

Please note that membership fees do not simply cover the cost of ice time, and loss of ice time due to events at iceSheffield is out of our control. Wherever possible we try to get the ice-time back. If this is not possible then there is nothing we can do.

FEES

Fees will consist of a trial fee of £15.00 (U9/U11/U13/U15), £20 (U18/U20), plus an annual membership fee of £650.00 (which covers one training session per week and all associated costs required to run the club), and an EIHA player registration and insurance premium. The registration and insurance fee is set by the EIHA dependant on player's age and level of competition. The membership fee is set annually by the committee.

Fees can be paid in several ways:-

1. In full at the beginning of the season.
2. By monthly standing order, July to March (with June's payments being paid by cheque or in cash).

Anyone who does not hold a bank account can make alternative arrangements, and these payments must be made by paying 3 months in advance, by postal order & with prior agreement from the committee. Monthly cash payment will not be accepted. Personal cheques or bankers drafts must be presented a minimum of 14 days in advance of the due date. All financial arrangements, whether paying by standing order monthly, 3 month cheque in advance, or in full, must be in place before the player can start training with the club. It is the responsibility of the person making the payments to ensure that the payments are being made on time & correctly to the club. The club will not chase you for payments. Failure to pay any fees will result in a player being suspended from training and games, and may result in the player being asked to leave the club. Managers will not take cash payments for subs. Players whose membership is terminated or who leave before the end of a month will not receive refunds for part months training.

Any cheques made payable to the club that are then presented to the bank for payment that are returned not cleared and incur a bank charge. The amount of that bank charge shall be passed back to the payee / player who presented the cheque for payment.

If a cheque is presented on a second occasion by the same person and still does not clear for payment the player / players whom it concerns and they are in arrears, then the player will automatically be suspended from icing with immediate effect until the relevant amount is paid bringing them up to date.

If you have a temporary problem with finances **please talk to us**. If we are aware of a problem we can avoid any unnecessary suspensions. Our aim is for our members to play!

Membership fees do not cover the following:-

- Team fines.
- Accidental or deliberate damage to iceSheffield (e.g. changing rooms).

Any costs incurred by individuals or a team for fines or deliberate/accidental damage to property need to be paid by the team or individual concerned. On no account will the academy cover such costs. Anyone refusing to pay these costs will not be allowed to train/play games until the debt is paid.

Members who join the Academy mid month will need to pay the full monthly membership fee and trial fee before they can play for a team. For example, a player joining in the 15th January will need to pay £65 for January plus their trial fee. This also applies to players who are on holiday during trials week. Anyone who re-registers with the club will from June until the end of September will pay a full year's membership plus a trial fee.

Exemptions:-

1. Illness/Injury

For illness or injury lasting less than one full month full fees will still be charged.

We will look at individual cases on application in writing to the committee c/o the club secretary.

Player Fees:-

All players will pay the relevant game day fees/away travel Fees. The only exception to this rule will apply to net minders from a younger age group who are asked to play/back up for an older age group. If they do not ice, or only play for a few minutes then they will be exempt from paying. Game day fees must be paid prior to the game to enable a player to participate. Such fees are set annually by the committee.

TEAM FUNDRAISING

All teams are expected to help raise funds for their team from the first session of each season. This is to help towards the costs of running the club. It is mandatory for all members to participate in their teams fundraising. Your team manager will have a number of ideas and initiatives for you to help to support your team. All players are expected to help raise their team funds, which for the 2016/17 season is £750 per team. If a player leaves the team before the end of the season, any

monies raised by that individual will remain part of the team's funds and will under no circumstances be refunded to the player.

AWAY TOURNAMENTS

If a team is taking part in an away tournament either home or abroad, the manager may source a hotel for the team, and reserve rooms, but it is then up to each player/parent to pay for their hotel room themselves. Managers will not collect monies on behalf of families to pay for rooms. Each family needs to pay for their own room independently. The academy will not stand the financial cost of any player, who withdraws from an away tournament, and will not be responsible for hotel or travel costs.

When arranging away tournaments, permission needs to be sought from the club committee, and a breakdown of costs should be supplied.

TEAM OFFICIALS

The SIHA head coach and club secretary have overall responsibility for the players' conduct and performance on the ice. The head coach represents all coaching staff as a member of the management committee. The head coach and the committee designates the team coaches for each age group. The coach in conjunction with the committee will then appoint a team manager. These are the only adults permitted in the dressing rooms, bench areas or the ice during games or training, apart from designated first aiders if and when required.

Coaching - members who train to be coaches at the academy's expense are expected to take up a coaching role for a minimum of one season. Members who do not fulfil this obligation will be asked to reimburse the academy the cost of the training course.

Coaches, with the exception of the head coach cannot be members of the management committee.

RINK PROTECTION

No practice or game may take place without the protection nets and/or plexi-glass, in place, around the rink.

RINK CONDUCT

Whilst the training sessions, or games, are in progress, those not participating should conduct themselves in an orderly manner. All players should bring with them suitable attire for warm up, as well as full kit and a water bottle. After training/games, once dressed, they should immediately vacate the premises leaving the dressing room in a tidy condition. All costs incurred by the club for damage to any rink will be charged to the individual or team concerned. Anyone refusing to pay will immediately be suspended from the club. It is not permitted to use sticks or pucks in the rink spectator areas or the changing room areas. Ball games within the rink are strictly prohibited. Players must not climb on or jump over the barriers within the rink, and no player is allowed onto

the ice while the Zamboni is on. No equipment should be left unattended outside the changing rooms.

Only club officials are authorised to open changing rooms. Only club officials and players are permitted in the changing rooms. Arrangements will be made for U9/U11s players who require assistance in accordance with child protection guidelines laid down by the EIHA. No player should attempt to go onto the ice without the presence and permission of the team coach in charge. No player is allowed to leave the ice/bench area without the team coaches' permission. Parents/guardians should notify the team manager if a player will not be attending training.

No player will be allowed to train unless they are a club member or have an application pending with the club and the committee have agreed for the player to participate while the administration process is in progress.

At no time during either training or games, is it permitted for parents, guardians or spectators to approach the player's benches, changing room area, or any game official. Spectators must not offer instructions and comments over the plexi-glass to players, coaches or officials on the ice. Neither should any player or team coach be approached or distracted, during training or games. Any desired communication with a coach should be made through the players' manager. Any approach to a club official, should be made away from the dressing rooms or bench area. Any team manager or committee member can be contacted about any subject at all other times.

Please note:-

If a player leaves the ice without the team coaches permission in either training or an actual game, they will receive an automatic 1 game suspension for their misconduct. Players/helpers and coaches alike, should always mutually respect each other.

Parents are not allowed to approach other players on or off the ice. If the conduct of another child is an issue, please ask your team manager to sort the issue. If a parent threatens another child they will be banned from training and game days.

Players should leave changing rooms clean and tidy at all times. Deliberate damage to changing rooms will result in a bill for the offending player and possible suspension from the club and the rink.

TRAINING UP WITH ANOTHER AGE GROUP

Training up with an older age group is a privilege, not an automatic right, and by invitation only. Parents will be informed when their child is ready to have an opportunity to train up. On no account should a player, parent or manager approach the higher age group coach to request training up, if this happens then the child will not be allowed to train up. Please note that players who train up are not guaranteed the opportunity to play games for the older age group, and that if they are asked to play some games for an older age, their own age team will always be their first team and have automatic precedence over an older age group.

If players who 'play up' do not attend weekly training with their own age group and maintain 100% effort throughout, the opportunity to train/play for the older age will be withdrawn.

PUNCTUALITY

Practice times, and game times, will be notified in advance and should be strictly adhered to, any player not ready for training sessions, or matches may not be able to participate, and persistent lateness could result in a player being disciplined. Players must inform their team manager as early

as possible if they are unable to attend training. Players should make sure they always have full kit with them.

ICE TIME

Players will be invited to train with older age group teams as advised. They will be given advance notice of which group, and only those invited may participate. Players may also be invited to “play-up” in games of the older age groups. The two age group coaches of the player concerned will make this decision. Both must be consulted and give their approval before the player “plays-up”. Players turning up to participate in other group training or games uninvited will not be allowed onto ice.

TEAM SELECTION & TRAVEL

Players selected to play for a team will be given advance notice prior to the game. If a player is unable to take part the team manager must be informed immediately. Where unforeseen events occur such as illness the coach must be informed no later than the morning prior to the game taking place. Their place on the team may then be given to another club player. Players are required to report at the time and place as informed by the team manager, with full equipment and any necessary game fees. Parents or guardians must accompany a player, to all games or must sign a club form naming the adult responsible for their child. Mobile or contact telephone numbers must be specified on this form.

Parents are expected to contribute towards game day jobs on a rota basis. Parents refusing their allocated jobs may result in their child being suspended from games. Please speak to your manager regarding any jobs you may be able to do. Training can be given, please ask your manager for details.

AWAY TRAVEL

It is the responsibility of the parents or guardians to ensure the good behaviour of the players on the team buses and around the home and visiting rinks. Any litter must be cleared up from buses before arrival back at the rink after an away game. There will be a charge to cover travel expenses on the buses, which must be paid on the outward journey. The charge is payable for each player, whether or not they travel on the team bus, or make their own arrangements. The price is currently £25.00 per player + 1 guest, with extra guests being £3.00 each. The committee reserve the right to review these costs mid-season, should the price of the bus hire be raised to the club.

The bus company have asked us to inform parents that no hot food is allowed on the coach, and that the bus driver must begin the return journey at the very latest one hour after the finish of the game. Parents and players are personally responsible for ensuring that they return to the coach in good time as the coach will not wait.

The drinking of alcohol on the away coaches is strictly forbidden & disciplinary action will be taken against those who do.

CONFERENCE AND ENGLAND TRIALS

The team coach(es) will recommend players for Conference and England trials. This decision is totally at the discretion of the team coach. Anyone who feels that they disagree with the decision should approach the respective team manager, and if appropriate will arrange a discussion with the head coach who will be happy to discuss the matter. The head coach's decision is final. Selection for Conference and England teams is made by the respective coaches assigned and not our club team coaches.

REFRESHMENTS

Whilst some rinks have catering facilities for refreshments after a game it is the responsibility of the parent to provide the player with sufficient food and drink for the journeys. The consumption or purchasing of food must not hold up any travel schedules planned and agreed with the coach driver, as driving laws on drive time may be breached. It is advised that players receive a sufficient meal before travelling to games. It is advised that no heavy meal be consumed within two hours of a game. Water/drinks in a suitable bottle must be provided for each player for training and games. Junior players must not share water bottles. The drinking of energy/caffeine based drinks is strictly prohibited within the club at junior level.

Further information on diet and nutrition and recommended foods and drink is available via the head coach upon request.

HEALTH & SAFETY

Parents/guardians of all players are required to complete an emergency medical form, when they join the club. This form is not for general scrutiny, and will be filed by the registrations secretary. A copy will normally be carried by the team manager to games, for use by the medical authorities, should the need arise. Please advise your team manager or committee member should any details change.

EMERGENCY MEDICAL TREATMENT

Unless the club has been notified in writing to the contrary, the club will assume that in the unlikely event of a player requiring emergency first aid or medical treatment: **THAT NO OBJECTION OR RECRIMINATION** will be made to the administration of said first aid. The club or its officials cannot be held responsible or liable for any injury or repercussion that may result from any injury or first aid treatment.

ALCOHOL POLICY

The use of alcohol is not compatible with the club's legal and ethical responsibility for the welfare of the children under our care and guidance. No coach, manager, off ice official or player will consume alcoholic beverages before or during any practice, coaching session or game sanctioned by the club. If any said official is believed to be under the influence of alcohol they will be

immediately relieved of his or her responsibility. Any player believed to be under the influence of alcohol will not be allowed to continue to train or play.

The consumption of alcohol is prohibited by anyone travelling on any vehicle hired by the club to transport players or other club members. The club fully supports and will help to enforce the law as regards underage drinking, alcohol and drugs laws and the respective policies. Parents, guardians and spectators must not supply alcohol to any player.

Any violation of this policy will be a disciplinary matter and will lead to an appearance before the discipline and complaints committee.

GENERAL HEALTH

It is the responsibility of the parent or guardian to ensure that a player participating in training or games is fit to do so. Any ailments should be reported to the team manager, or team coach, prior to participating in any game or training sessions.

SPONSORSHIP

All sponsorship gained will be for the benefit of the club. Individual team sponsorship is allowed but requires the prior agreement of the SIHA committee. The unauthorised use of the academy logo will result in disciplinary action. There will be no refunds for sponsorship given to members who leave the club mid season.

TOURNAMENT RULES

The head coaches, secretary, team coaches and managers must read the rules of the tournament competition to assess the number of players to take to tournaments. The club holds a standard set of rules for home tournaments which can be amended only by the SIHA home tournament director.

PERSONAL DATA HELD ON COMPUTERS

The registrations secretary, treasurer and team manager maintain basic information about each player on personal computers in order to administer the club registrations, finances and each team. This information is typically contact information such as name and address, telephone numbers etc., but also extends to player statistics, match reports and team lists. SIHA is registered under the Data Protection Act.

Personal health information submitted on health forms is not stored on computer.

DISCIPLINE

During any game or training session all instructions given to players by a team coach or manager must be complied with. During training sessions all players must respond to the coach's whistle or

command. Any player who does not will be asked to leave the ice for a set period of time. If the offender persists he/she may be suspended from training or games. Players must not fire pucks once the whistle has been blown or command given. During a game any query regarding a decision made by an on ice official can only be conducted through the captain, assistant or bench coach. The club will take a serious view of any players conducting themselves in such a way as to bring the team, club or sport into disrepute. The club will not tolerate disrespect to fellow players and colleagues, bad language, threats or acts of violence, physical damage to equipment, spitting or unseemly gestures at spectators, opposing players or officials, before, during or after a game. Any person wearing club uniform or representing the club in any way will be disciplined if they bring the club into disrepute.

Parents, guardians and spectators are asked to remember that they also represent SIHA. The club will not tolerate bad language or unseemly gestures, violent acts or threats, physical damage to property or equipment, shouting derogatory remarks at either their own or opposing team players and officials, or game officials. Comments should be kept supportive and constructive, not negative. Any person found to be in breach of club rules will be disciplined.

There have been an increasing number of reports of unacceptable behaviour from a very small minority of players. From September 2011, coaches will be asked to keep a record of incidents and action taken. Action will be taken against repeat offenders. This may be short term bans from training or games, or if poor behaviour continues, being asked to leave the club.

It is the clubs policy to abide by all the rules of the game and also to uphold our respect for those who play and those who officiate too. Therefore it is the clubs rule to always shake the hands of the opposing team and all officials on the ice too whether we have won or lost or disagree with any decisions that have been made. Players are expected to uphold the clubs honour, show respect for the sport and leave every game with the academy's dignity intact.

Anyone who refuses to shake the hands of either their opponents or officials will be in breach of the club rules. Such misconduct also brings the club into disrepute. Any player who refuses to shake hands shall by the club rules receive an automatic 1 match suspension with immediate effect.

DISCIPLINARY POINTS AND FINES

All fines received by the club from EIHA incurred through penalty points will be recharged to the offending teams. Any team or individual refusing to pay will immediately be suspended from the club.

SIHA DISCIPLINE AND COMPLAINTS PROCEDURE

Please contact the secretary by email for further instructions and advice.

CHILD PROTECTION POLICY

The club is governed by the EIHA child protection policy and will always act in accordance with their guidelines.

SOCIAL MEDIA (eg. WEBSITE/FACEBOOK/TWITTER)

Please use the website and social media responsibly. Anyone found to be posting abusive or derogatory material will be disciplined. Anyone making derogatory comments about players, officials or members on Facebook/Twitter or other social media will be reported to the police and legal action considered.

Any unauthorised member who emails/makes comments or writes offensive letters to any organisation the academy has links with will be asked to leave the academy. No member has the right to write offensive comments to other organisations under the academy banner.

ABUSE OF CLUB OFFICIALS/COMMITTEE MEMBERS/COACHES

Club officials are all volunteers. Anyone who abuses a club official/committee member or coach in either verbal or written format may be subjected to disciplinary procedures. Such persons will not be allowed to undertake a position of responsibility within the club either as an official, committee member or coach, and in addition may be barred from attending training or games. Any complaints regarding coaches/officials or committee members should be addressed in the first instance to the club secretary, who is responsible for discipline, or the child protection officer.

EMAILS

We do try to deal with enquiries from members as soon as practicable, but please remember we are all volunteers and cannot be expected to respond immediately to every query we receive. Once a query has been dealt with the correspondence will cease. Anyone continually and repeatedly sending a barrage of emails, or making personal issues or comments are out of order with the academies policy and this could lead to a disciplinary situation.

RESPECT

All players/coaches/officials should respect each other and one another's belongings at all times. Any player found tampering with anyone else's possessions without permission may be disciplined by the coach in charge, and if necessary the details reported to the committee.

Please note:- taking items without the owner's permission is theft, which is a criminal offence.

If for any reason a player has any concerns, they should in the first instance speak in confidence to their manager, who in turn should liaise with the team coaches. Hopefully this course of action may alleviate any worries, but if this is not the case then the matter will be reported to the committee for guidance. The privacy of players is paramount and must be respected by everyone, including parents, at all times.

SIHA CLUB RULES FOR MIXED GENDER TEAMS

For the protection and privacy of individuals, Sheffield Ice Hockey Academy does not condone teams with both male and female players undressing and/or showering together.

MANAGER'S RESPONSIBILITIES

Managers who have several female players in their team should wherever possible request a separate changing facility for them. When a room is not available, the staff at iceSheffield have a radar key for the disabled showers which can be used as a changing room, and this key can be obtained on request. If for any reason the disabled showers are not available, the female players should remain outside the changing room whilst the male players are getting showered and changed or vice versa. Obviously once the main changing room is free, the remaining female or male players can use the shower facilities at their leisure.

Managers should stress to all players the rules regarding this.

TRAINING AND GAME DAYS

It is appreciated that 'kitting up' together is part of pre-game team bonding, therefore female players are encouraged to 'kit up' in the changing room with their male counterparts, so long as both parties are already dressed in their 'sweats'.

After games/training sessions the girls (being in the minority) should remove themselves from the main changing area, and make alternative arrangements which the managers should be able to help with.

DISCIPLINE

This SIHA policy has been generated to safeguard all players by preventing and/or avoiding any embarrassing situations. As a result, failure to comply with the guidelines may result in any offending player being withdrawn from team activities immediately.

Any male players failing to adhere to these rules will be disciplined by their team coach, with further sanctions from the Club where necessary.

COACHES/MANAGERS

For their own protection coaches/managers should not, unless unavoidable, be alone in the changing room area whilst Players are showering and getting undressed.

AMENDMENT

The Academy rules are subject to amendment by the committee at any time. Copies of any amendment will be posted on the website and made available to members via their team manager.